

Milford Public Library Board of Trustees Monthly Meeting Minutes

Date: **Monday, June 15, 2026**

Location: 101 N. Main St. Milford, IN. 46542

1. President Mindy Brooks called the meeting to order at 5:06 pm.
2. Roll call of board members

President Mindy Brooks	Present
Vice President Deatra Kinney	Absent
Treasurer Katy Stoller	Present
Secretary Oscar Hernandez	Present
Member Janna Stollery	Present
Member Sally Cline	Present
Member Justin Beer	Present

- Others present: Library Director, Karl Stutzman
- The Pledge of Allegiance was led by Janna Stollery
- Karl Stutzman read the library's mission statement.

3. Approval of May 18, 2026 Minutes

- **Motion to approve minutes from last meeting made by: Katy Stoller, seconded by: Sally Cline, Approved by: All**

4. Financial report:

- **Motion to accept receipt of all Gifts made by: Janna Stollery, seconded by: Katy Stoller, Approved by All**
- **Motion to accept the Monthly financial report made by: Katy Stoller, seconded by: Oscar Hernandez, Approved by: All**
- **Claims for May signed by All**

5. Library Director's Report

- Upcoming events and programs: Programs are doing well: Summer reading has 164 participants, Author Darcy Schock had 50 attend her talk, good feedback and visitors for our America250 passport local historical exhibit, The Paper wrote up our Milford Carnegie library in the June 3, 2026 series of area Carnegie library.
- Staffing and scheduling: Director Karl Stutzman will be attending an invitation only conference in Cincinnati on "Telling America's Story". The Institute of Museum and Library Services will cover all of Karl's expenses and also give the library \$1000.00 to cover the cost of his absence.
- Sales taxes for 2025 have been resolved. We do not owe any sales taxes.
- Beer garden: Amy Robison is weeding the Beer Memorial Garden at a price agreed upon with Doug Hoerr. The family has donated enough to the Garden Fund for the library to pay for Amy's hours.
- Sally Cline will deliver a memo to the Amish School Directors to be delivered to Lavern Kauffman for their meeting later this month.
- Karl has repeated the request to Phoenix tax services for our copy of the 2025 1099 filing as well as their bill.
- Friends of the Library have done well with the Memorial Day weekend book sales.

6. President and Committee reports: None was submitted

7. Old business:

- Capital Projects: The library is waiting on the results of the Additional Appropriation hearing to determine priorities of capital projects. Karl would like to work on getting quotes and solicited names of

contractors the board would like to explore working with. Names suggested included Community Choice HVAC, Ritter Electric and HVAC, Mechanical Man.

- Yard signs of "We Love our Milford Library" are still being researched by Mindy; she will bring a proposal to the July meeting.

8. New Business:

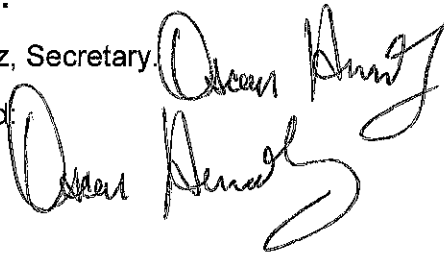
- Technology and resources: We will upgrade our network gateway and switch to keep abreast of changing technology and improve security.
- **Motion for \$2000.00 for equipment and \$1000.00 for labor for the upgrade made by: Justin Beer, seconded by: Oscar Hernandez, Approved by: All**
- Additional Appropriation Hearing: Thursday, July 9, 2026, 6:00 pm, Kosciusko County Courthouse, Warsaw. At the next regular meeting, the council will hold a hearing to consider our additional appropriation request. Would like to see some trustees at the hearing.
- **Motion to permit fundraising and accept donated funds made by: Katy Stoller, seconded by: Janna Stollery, Approved by: All**
- **Motion to Rename the Gift Fund to "Unrestricted Gift Fund" and to establish a "Current Year Restricted Gift Fund" made by: Katy Stoller, seconded by: Justin Beer, Approved by: All**
- **Motion for the mileage reimbursement to be the same as the IRS standard mileage rate made by: Justin Beer, seconded by: Sally Cline, Approved by: All**
- **Motion to adopt the Mission, Vision and Values statements made by: Katy Stoller, seconded by: Oscar Hernandez, Approved by: All**
- Milford Lions Club would like to make a donation to a permanent improvement to the library in honor of Steve Haab, a beloved Milford resident. Suggestions of a tree, bench, or mural were considered. Karl will get back in touch with Dr. Bruce Lamb to confirm the board's interest.
- Oscar Hernandez suggested that we get an estimate from an arborist to check the health of our trees.
- **Motion to pay the bills made by: Oscar Hernandez, seconded by: Justin Beer, Approved by: All**

9. Adjournment:

- **Motion to adjourn made by: Justin Beer, seconded by: Oscar Hernandez, Approved by: All.**
Adjourned at 6:36 pm.

Recorded by Oscar Hernandez, Secretary.

Approved on: All Signed:

The block contains two handwritten signatures. The top signature is in cursive and appears to read "Oscar Hernandez". The bottom signature is also in cursive and appears to read "Justin Beer".