

## **Milford Public Library Board of Trustees Meeting Minutes**

Library Name: \_\_\_Milford, IN. Public library

Meeting Type: General

Date: 1/ 19/ 2026 Time: 5:00 pm\_

Location: \_\_\_101 N. Main St. Milford, IN. 46542

### **1. Call to Order**

Called to order by: Mindy Brooks Time: 5:03 pm

### **2. Roll Call / Attendance**

Members Absent: Secretary Oscar Hernandez (OH)

Members Present: President Mindy Brooks (MB), Vice President Deatra Kinney (DK),  
Treasurer Katy Stoller (KS), Sally Cline (SC), Janna Stollery (JS)

Quorum was reached.

Library Director: Karl Stutzman

Other Guests / Visitors: Justin Beer, Brenda Bethel, Mary Duncan, Nancy Levernier, Joyce Rider

### **Pledge of Allegiance**

Led by Janna Stollery

### **3. Approval of Previous Minutes**

**Meeting Date: 12/15/2025 & 12/29/2025 Motion by: Deatra Kinney**

**Seconded by: Janna Stollery Vote: Approved by All**

### **4. Reports**

Financial Report

**Total Bank Balances: \$809,437.81 as of December 31, 2025**

**Total Receipts: \$200,000 of Fund Transfers and \$126,392.46 Received in December 2025**

**Total Claims: \$200,000 of Fund Transfers and \$32,461.83 of Claims in December 2025**

MPL Endowment Agency Fund at Kosciusko County Community Foundation as of December 31, 2025 is \$164,984.36

MPL Endowment Designated Fund at Kosciusko County Community Foundation as of December 31, 2025 is \$57,070.33

**Approval of financial report**

**Motion by: Katy Stoller 2nd by: Sally Cline Vote: ALL IN FAVOR**

**Director's Report: Karl Stutzman Highlights:**

- The total of MPL's bank balances and endowment fund balances has surpassed \$1 million
- Significant donations of \$10,000 in December and \$5,000 in January
- Director's activity report is more focused on administrative detail than strategy
- In December the library was open 24 days and circulated 4,600 materials. December materials loaned per day is an average of 191.7. This is a credit to Associate Director Maureen Haab and other staff's attention to collection development.
- Website pageviews have continued to be higher. We don't have enough information to know why.

**Committee Reports**

- Personnel: Mindy Brooks, Dee Kinney: No Report
- Facilities: Mindy Brooks, Sally Cline, Dee Kinney: No Report
- Computer: Mindy Brooks, Oscar Hernandez, Katy Stoller: No Report
- Finance: Mindy Brooks, Katy Stoller, Oscar Hernandez: No Report

**Old Business**

Filling Open position on the board: Justin Beer is interested in the position

**New Business**

**Reinvest \$60,000 CD plus earnings at maturity on 1/22/26 into Trust Indiana.**

**Motion by: Deatra Kinney; Seconded by: Sally Cline; Vote: Approved by All**

Other Updates and Discussions: Checking on trailers for Amish school. Karl plans to connect with Lavern Kauffman. Karl is interested in park possibilities for rental. Members suggested looking into a possible story walk around the perimeter of library property and being educational, native, beautiful, and interactive. A bylaws revision was reviewed; to be studied and approved in February.

**Ballots cast for officer's results: President Mindy Brooks, Vice President Deatra Kinney, Secretary Oscar Hernandez, Treasurer Katy Stoller.**

Tabled transfer of General operation funds to Rainy day funds

**Capital Projects: Update/list**

- Add HVAC
- Work on fundings for upcoming major projects
- Downstair interior painting a priority

**Obligations:**

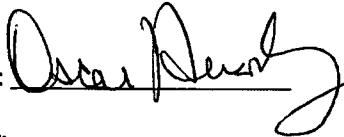
1. 4th quarter 2025 PLAC report signed by Mindy Brooks
2. December 2025 Claims signed by All the Board

**Adjournment**

**Motion by: Deatra Kinney Seconded by: Sally Cline Vote: Approved by All Time: 6:10 pm**

**Signatures**

Recorded by:



Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

2-23-26