

MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

February 20, 2023

The Milford Public Library Board of Directors met with board members present: Sally Cline and Oscar Hernandez, Clay Brooks, Dee Kinney and Carolyn Zimmerman. Mindy and Katy were absent. Julie Frew was also present for the meeting.

After reviewing the minutes of the January board meeting, Dee made a motion to accept the minutes, Carolyn 2nd the motion, it was passed.

The January Financial Report was reviewed by the board. Carolyn made a motion to accept the report, Oscar 2nd the motion, it was passed.

LIBRARIANS REPORT –

- One of the 13 libraries already filed ISL Annual Report when adjustments were needed by state
- Web site a little slow on hits

COMMITTEE REPORTS

- Personnel –
 - Clay Brooks
 - Mindy Brooks
 - Dee Kinney
 - Carolyn Zimmerman
- Facilities –
 - Clay Brooks
 - Carolyn Zimmerman
 - Sally Cline
 - Dee Kinney
- Computers –
 - Clay Brooks
 - Oscar Hernandez
 - Katy Stoller
 - Mindy Brooks
- Finance –
 - Clay Brooks
 - Katy Stoller
 - Oscar Hernandez
 - Mindy Brooks

OLD BUSINESS

- Transferred \$45,000 from General Operating to Rainy Day for 2022 on January 17.
- The library is a beneficiary in Bud Seely's will. \$13,000 est. Julie has paperwork from Ed Jones
- Dormant Funds, DEKKO, Library Capital Projects and Wireless Grant Fund were closed on Feb. 2.
- Fine and Fees 2012-2022 – Call Evergreen and tell them we want to go fine free beginning May 1. Vote next month.

NEW BUSINESS

- A resolution to establish non-resident fees at \$60 was proposed by Dee, Carolyn 2nd the motion, it was passed.
- The board reviews ISL annual report
 - 48 hours/week open
 - Internet is available.
 - Evergreen reports 1,099 users, and 60 non-resident users
 - Population served is 4,903
- Landscaping upgrade – Doug Hoerr called and emailed. We are waiting until we see the plan for landscaping upgrades
- MPL Endowment Fund reports \$43,232.19 and \$116,498.30
- Organization Chart for MPL needs to be discussed/adopted as part of Personnel Policy
- Gifts to endowment IMO Kathy Beer
- 2021 circulation comparison – Milford is doing great
- Snow removal service contract for winter 2024-2025 was reviewed. Sally made a motion to accept it, Oscar 2nd. The motion was approved.
- Carolyn made a motion to pay the bills, Dee seconded the motion and it was passed.
- Dee made a motion to adjourn the meeting, Carolyn 2nd and the motion was passed.

- Close dormant funds that do not have funds in them. ~~Katy~~ Dee made a motion to close the below funds. Sally 2nd, the motion was passed.
 - DEKKO
 - Wireless Grant
 - Library Capital Projects
- Dan Woods has retired, insurance has been transferred to Timm Chickory
- Bill from FSS Technologies – we owe for Burglar Alarm contract buyout. The total is \$1,534.87. There was no service for the last quarter of 2022, as it was disconnected by the technician. Julie will ask for copy of contract that was signed, we do not have a record of a contract. Dee made a motion not to pay the bill until details of the bill and what is owed can be produced by FSS Technologies. Oscar 2nd, the motion was passed.

Dee made a motion to pay the bills – Carolyn 2nd, the motion was approved.

Carolyn made a motion to adjourn the meeting, it was 2nd by Dee and was passed.

Dee

Tim Chickory 3/20/23