

# Milford Public Library

**TO ALL RESIDENTS OF VAN BUREN AND EAST JEFFERSON TOWNSHIPS:**  
The Milford Public Library Board of Trustees will meet at 5:00pm on Monday,  
August 21st in the library's meeting room.

## **AGENDA:**

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
- 3. FINANCIAL REPORT**
  - \*Monthly Financial Report
  - \*Claims
- 4. LIBRARIAN'S REPORT**
  - \*Adult Services Report
  - \*Children's Department Report
- 5. COMMITTEE REPORTS**
  - \*Personnel Committee—
  - \*Facilities Committee---
  - \*Computer Committee--
  - \*Finance Committee—
- 6. OLD BUSINESS**
  - A. Moving bike rack/ handicap parking spot**
  - B. New furnace /air conditioner installed 28 June**
  - C. Mailed Katy and Oscar's paperwork for another term**
  - D. Seely Estate Project**
  - E. Donation button on library website**
- 7. NEW BUSINESS**
  - A. Cosby Tree Service--estimate**
  - B. Estimate from Lake City Home Improvement, LLC**
  - C. SRP Wrap-UP-Money from Kos. Co. Community Foundation Grant was \$5071.00. Deposited to Gift Fund March 21. Can reinvest whole amount in MPL Endowment Fund because we did not need any of the money for SRP.**
  - D. Review Internet Acceptable Use Policy (annual)**
  - E. Policies needing review this year are: Credit Card Policy; Small Purchases Policy; Code of Conduct Policy; Notary Services Policy and Pandemic Policy**
  - F. Info on Globe Life insurance from Thomas Durfee**
  - G. Proposal for new copy machine from WM Imaging Solutions**
  - H. Additional Items**
  - I. ADJOURNMENT**