

MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

January 17, 2022

The Milford Public Library Board of Directors met with board members present: Clay Brooks, Carolyn Zimmerman, Tina Ervin, Mindy Brooks and Sally Cline. Katy Stoller and Dee Kinney were absent. Julie Frew, Director, was also present for the meeting.

After reviewing the minutes of the December board meeting and End of Year meeting, Sally made a motion to accept the minutes, Carolyn 2nd the motion, it was passed.

The December Financial Report was reviewed by the board. Mindy made a motion to accept the report, Sally 2nd the motion, it was passed.

LIBRARIANS REPORT –

- We were open 303 days in 2021 with 115 new patron cards issued.
- The adult department had 0 volunteer in December for a total of 0 hours.
- Mediacom contract, faster internet for \$100 more per month added.
- Furniture and sneeze guards for ARP grant have been ordered. Sneeze guards have arrived, awaiting ETA for furniture.
- Total circulation in 2021 was 46,567
- December gift bags and craft kits were a big hit and all were distributed.

COMMITTEE REPORTS

- Personnel – 2 openings being advertised and putting on Facebook and web site. Doing a video to advertise openings.
- Facilities – Hole in soffit – 2 bids have been received. Outside painting and front step railings on list for 2022.
- Computers – Schedule for replacement computers in place. New server this year \$6-10k estimate
- Finance –

OLD BUSINESS

- Long Range Plan for 2022-2026 was submitted to State, have not heard anything back.
- Indiana Digital Library, got more information on transfer from Overdrive payment to this service. Would be \$1200 per year for our population. Paid \$1500 in October for Overdrive, so will wait until this is used up and see how this is going at that point.
- ARP grant items ordered
- Joe will install two new computers upstairs

NEW BUSINESS

- Received 2022 Budget Order January 7
- Election of Officers for 2022 – we will keep the officers in place until the February meeting since some of the officers are absent. Carolyn made this motion, Mindy 2nd and the motion passed.
 - President
 - Vice President
 - Treasurer
 - Secretary
- Committees
- Oscar Hernandez is interested in taking Tina's seat when she moves out of area. This appointment is from the County Council.
- A motion to transfer from General Operating to Rainy Day Fund in the amount of \$45,000 was made by Carolyn, 2nd by Tina, the motion was passed.
- 4th Quarter PLAC Report was signed. No PLAC cards were sold.
- Our 3 year contract with Media Com ended, Julie signed a new contract for 3 years with faster internet speed.
- Julie's HSA Savings Account was funded for 2022 in the amount of \$3,650. The motion was made by Clay and seconded by Tina. The motion was passed.
- The Trustee bylaws were reviewed and passed without changes with a motion from Carolyn and seconded by Sally. The motion passed.
- Sands office equipment has been sold, service will continue through new owners.
- Broadband connectivity grant reimbursed us and has been put into the state technology fund.
- KCCF thanked us for \$500 contribution to the Endowment fund. The designated fund is up to \$50,591 and the original is \$132,107.

Mindy made a motion to pay the bills, Tina 2nd. The motion passed.

Tina made a motion to adjourn the meeting at 6:08 pm, it was 2nd by Sally and was passed.

Mindy A. Bray 2/21/22