

## Milford Public Library Board Meeting Minutes 4-19-2021

Present at roll call were: Clay Brooks, Sally Cline, Tina Ervin, Katy Stoller, and Carolyn Zimmerman. Mindy Brooks and Dee Kinney were not present. Library Director, Julie Frew, was also present for the meeting.

<sup>Carolyn Zimmerman</sup>  
A motion to approve the March 2021 board meeting minutes was made by Katy, seconded by Sally and accepted by all.

Financial report: Julie mentioned that approximately 75% of the budget remains unspent, and about 75% of the year remains as well, so we are doing well. Katy made a motion to accept the financial report, Carolyn seconded, and the motion passed unanimously.

Librarian's report: A replacement still needs to be found for Judy Marquart for the library's landscaping. Discussion followed regarding finding someone to replace her and the possibility the library might have to supplement funding for this position. Julie is still working on Summer Reading. Programming will be virtual for the rest of the year and hopefully not next year. Each week will feature a different continent and kids will get a treat popular on that continent. Sounds like fun!

Personnel Committee: Julie would still love to have one more employee, but has not had much interest.

Facilities Committee: We still need someone to maintain the landscaping. Ideas were discussed and the possibility of a work day was mentioned.

Computer Committee: Joe comes once a month and stays as long as necessary to keep things going. He recently added memory to the server which will hopefully give it more life. The new WiFi is working well and is much faster, but very few have signed up. Frustrating!

Finance Committee: Everything is good.

Website: Mindy checked out the Website and gave some suggestions. Maybe next time Joe is here, he can help figure out how to implement the suggestions. Currently the calendar is clearing out events after the date has passed and no one knows why. Wix, the current Website software is easier to use than the old one, but still requires time to figure out, which is not always practical.

Long Range Strategic Plan: Julie is thinking the long range plan should cover 2022 – 2026 so her replacement will have a year to adjust before they have to tackle a new one. She mentioned that the library usually does community stakeholder surveys and not focus groups. The goal will be to maintain the current level of service and programming and see what the community would like going forward. Carolyn asked about exterior painting and a discussion followed.

Julie said tax bills went out on time, so the tax draw will hopefully be on time also. Most likely the financial consequences of the Covid 19 pandemic will not be felt until 2022. Possible switching of light bulbs to greener versions was discussed, as well as work done to replace bulbs inside and outside the building.

A motion was made by Clay and seconded by Sally to pay the bills and was passed by all.

Motion to adjourn was made by Carolyn, seconded by Tina, and passed by all.

Respectively submitted by Tina Ervin, 4-19-21

*Tina Ervin*  
pro-tem