

MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

September 19, 2022

The Milford Public Library Board of Directors met with board members present: Clay Brooks, Dee Kinney, Carolyn Zimmerman, Katy Stoller and Oscar Hernandez. Sally Cline and Mindy Brooks were absent. Julie Frew was also present for the meeting.

After reviewing the minutes of the August board meeting, Katy made a motion to accept the minutes, Carolyn 2nd the motion, it was passed.

The August Financial Report was reviewed by the board. Katy made a motion to accept the report, Dee 2nd the motion, it was passed.

LIBRARIANS REPORT –

- The library was open 204 days in 2022—98 new patron cards issued this year.
- There were two volunteers who worked 8.5 hours in September.
- Josh from Current came to look at the internal sprinkler system and will email an estimate and timing. It was \$365 and he was able to repair it on the 25th.
- Form 3 was posted in Gateway
- Clay picked up two picnic tables from Polywood
- Julie watched the Library Director Update webinar.
- Got fire extinguishers back on the 29th
- No power on the 29th or 30th due to storm, so the library closed.
- Tree that fell during storm was removed Sept 1. It fell on employee Maureen Conley's car. Insurance says it was an "Act of God" so will not cover.
- Replacement battery for security system was ordered and installed.
- Mike Clark cleaned carpets on both levels
- Bret Bailey of A+ painting started painting and power washing
- Friends rummage sale September 4-17 at Apostolic church
- Maureen ordered a table and chairs for the children's laptop computers
- Joe ordered four laptops for the children's department.
- Bret Bailey noticed some issues with the building that need to be repaired:
 - Sidewalk is raised or sunk, making a trip hazard
 - Irrigation system has not been cleaned
 - Caulking missing in walls and windows
 - Front steps need attention

COMMITTEE REPORTS

- Personnel –
 - Clay Brooks

- Mindy Brooks
 - Dee Kinney
 - Carolyn Zimmerman
- Facilities –
 - Clay Brooks
 - Carolyn Zimmerman
 - Sally Cline
 - Dee Kinney
 - Computers –
 - Clay Brooks
 - Oscar Hernandez
 - Katy Stoller
 - Mindy Brooks
 - Finance – Nothing new
 - Clay Brooks
 - Katy Stoller
 - Oscar Hernandez
 - Mindy Brooks

OLD BUSINESS

- The donated picnic tables from Polywood were picked up by Clay. A motion was made by Carolyn for him to store them in his barn over the winter and assemble and install in the spring in 2023. Oscar 2nd the motion and it was passed.
- A+ painting is working to finish the project

NEW BUSINESS

- 2020 census number is 4,907, up from 4770 in 2010.
- A thank you letter was signed to send to Polywood for their table donation
- The library received information that the grant from Kosciusko Community Foundation for 2023 = \$5071
- Clay will fix the hole left from the tree that fell in the renter's yard.
- Clay and Mindy Brooks will donate fall cleanup for the library
- Quotes for outside landscape maintenance and irrigation will be requested from several area companies.

Katy made a motion to pay A+ painting for additional window caulking the basement windows for \$300 and paint the basement windows white for \$1125 for a total of \$1425. This work is in addition to the original bid of \$3940 with a discount of \$340. Oscar 2nd the motion and it was passed.

Carolyn made a motion to pay the bills, Dee 2nd. The motion passed.

Carolyn made a motion to adjourn the meeting, it was 2nd by Dee and was passed.

*Katy Stoller
president*